

**Minutes of the Regular Meeting of the Council of the Village of Shell Lake in the Province of Saskatchewan held on Monday December 16th, 2024 at 7:00 p.m. in the Village Council Chambers.**

**PRESENT:**

Mayor Wendy Penner, Councilor Greg Ardagh, Councilor Wayne Reddekopp, Councilor Al Sulymka, Councilor Louise Fisher, James Mayo, Maintenance and Tara Bueckert, Administrator

**CALL TO ORDER:**

A quorum was present and Mayor Wendy Penner called the meeting to order at 6:56 p.m.

**AGENDA:**

**183-24** Agenda **Ardagh:** That the agenda be accepted with the addition.

- SAMA

**CARRIED**

**MINUTES:**

**184-24** Minutes **Sulymka:** That the minutes of the November 18th, 2024 meeting be adopted as presented.

**CARRIED**

**DELEGATION:**

**BUSINESS ARISING FROM THE MINUTES:**

**REPORTS:**

**Maintenance:**

**185-24** **Sulymka:** That J. Mayo will be taking Tuesday December 24th, 2024 as holiday.

**CARRIED**

**186-24** **Ardagh:** That the verbal Maintenance report be filed as presented.

**CARRIED**

**Administration:**

**187-24** **Sulymka:** That the Village of Shell Lake Council reimburse Jennifer Shynkurak the \$250.00 deposit from renting the log cabin.

**CARRIED**

**188-24** **Sulymka:** That the verbal Administrator report be filed as presented.

**CARRIED**

**Bank Statement**

**189-24** **Fisher:** That Council approve the presented Bank Statement for the month of November as presented.

**CARRIED**

**Financial Statement**

**190-24** **Ardagh:** That Council approve the presented Financial Statement Summary for month of November as presented.

**CARRIED**

**Accounts For Approval**

**191-24** **Sulymka:** That Council approve the list of accounts presented cheque number 109-119 and cheque numbers 14 for the Curling Rink and the online payment in the amount of \$400,075.70.

**CARRIED**

**Councilor:**

**192-24 Sulymka:** That in the spring look into digging up the sewer hookup and change it located at Lot 21 Block 13 Plan 82B04720.

**CARRIED**

**193-24 Ardagh:** That we form the sewer connection diagram form to be part of the Building Permit Application.

**CARRIED**

**Mayor:**

**194-24 Reddekopp:** That the Village of Shell Lake give letter support to the Shell Lake Market for requesting Sask Lotteries to be located at the grocery store.

**CARRIED**

**195-24 Sulymka:** That the Village of Shell Lake give letter of support to Peavy Mart for donations to go towards the Curling Rink.

**CARRIED**

**196-24 Sulymka:** That the Village of Shell Lake Council hire Josie LaChance to help with the website for a fee of \$950.00.

**CARRIED**

**197-24 Ardagh:** That Mayor Penner will look into ordering plaques for past council for their years of service.

**CARRIED**

**198-24 Reddekopp:** That the verbal Councilor and Mayor report be filed as presented.

**CARRIED**

**Fire Chief:**

**Water Test:**

**199-24 REPORTS – Fisher:** That the verbal Fire Chief and Water report be filed as presented.

**CARRIED**

**CORRESPONDENCE:**

**200-24 Sulymka:** That the administrator checks into the Civic Address Registry for more information.

**CARRIED**

**201-24 Fisher:** That the correspondence be filed.

**CARRIED**

## **MUNICIPAL REVENUE SHAREING 2025**

**202-24 Sulymka:** That the Council of the Village of Shell Lake meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant as listed:

- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations; and

and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**SPEED SIGN**

**203-24 Ardagh:** That the speed within Village of Shell Lake limits be 40 kilometers unless otherwise posted.

**CARRIED**

**DEPUTY MAYOR**

**204-24 Reddekopp:** That Councilor Al Sulymka be appointed as the Deputy Mayor.

**CARRIED**

**SIGNING AUTHORITY**

**205-24 Reddekopp:** That the signing authority for the Village of Shell Lake be either Mayor Wendy Penner or Councilor Al Sulymka and the Administrator.

**CARRIED**

**APPOINT LEGAL ADVISOR**

**206-24 Sulymka:** That the Village of Shell Lake appoints Parchomchuk Sherdahl Hunter as the legal advisor.

**CARRIED**

**APPOINT FIRE PROTECTION**

**207-24 Fisher:** That the Regional Fire Department #2 oversee the Village of Shell Lake and that Councilor Greg Ardagh is the Fire Chief for the department.

**CARRIED**

**APPOINT PUBLIC WORKS**

**208-24 Sulymka:** That Councilor Greg Ardagh and Councilor Wayne Reddekopp be appointed to oversee the Public Works.

**CARRIED**

**APPOINT BOARD COMMITTEES**

**209-24 Fisher:** That the Village of Shell Lake appoints Kathy Feld, Sherry Garand, Dan Feld, Marion Sulymka, Anita Weiers, Kathy Stradeski and Wendy Penner to the Shell Lake Plant and Décor Committee.

**CARRIED**

**210-24 Ardagh:** That the Village of Shell Lake appoints Anita Weiers, Delray Creary, Eve Trefiak, Jack Klassen, Bernadette Mysko, Jennifer Shynkaruk and Kathy Stradeski to the Shell Lake Museum Board.

**CARRIED**

**211-24 Sulymka:** That the Village of Shell Lake appoints Sandra Lang, Christine Wollms, Anita Weiers, Judy Mayo, Valerie Chaykowki, Donna Prafke and Jennifer Shynkaruk to the Shell Lake Library Board.

**CARRIED**

**212-24 Reddekopp:** That the Village of Shell Lake appoints Wendy Penner as the representative to the Wapiti Regional Library Board.

**CARRIED**

**213-24 Sulymka:** That the Village of Shell Lake appoints Christine Wollms, Donna Prafke and Jim Mayo to the Shell Lake Cemetery Committee.

**CARRIED**

**214-24 Fisher:** That the Village of Shell Lake appoints Lori Empey, Noreen Reed, Anita Weiers, Lana Chuhaniuk and Diane Klein to the Shell Lake Events Committee.

**CARRIED**

**215-24 Fisher:** That the Village of Shell Lake appoints Greg Ardagh, Dennis Simonar, Twila Simonar, Al Sulymka, Noreen Reed, Richard Urano, Kim Fusick and Belinda Reddekopp to the Shell Lake Curling Rink Committee.

**CARRIED**

**216-24 Sulymka:** That the Village of Shell Lake appoints Dillan Simonar, Greg Ardagh, Monique Lamontagne, Dan Feld, Carol Francoeur, Victoria Parras and Kristen Dube to the Shell Lake Parks and Recreation Committee.

**CARRIED**

**217-24 Reddekopp:** That the Village of Shell Lake appoints Donna Strate, Cathy Feld, Monique Lamontagne, Holly Proulx and Sarah Loseth to the Shell Lake Housing Authority Committee.

**CARRIED**

**218-24 Sulymka:** That the Village of Shell Lake appoints Scott Strate, John Duncan, Brad Fry, Jake Giesbrecht, Jeannette Primeau, Dennis Simonar, Lynn Bricker, Natasha Keith, Bill McNeilly and Corina Snell to the Memorial Lake Regional Park Board.

**CARRIED**

#### **APPOINTMENT OF AUDIT**

**219-24 Ardagh:** That the Village of Shell Lake Council appoint BDO Canada LLP for auditor for the year 2025.

**CARRIED**

#### **APPOINT BOARD OF REVISION**

**220-24 Reddekopp:** That pursuant to Subsection 220(1) of *The Municipalities Act*, the Village of Shell Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Village of Shell Lake appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

**CARRIED**

#### **APPOINT DEVELOPMENT APPEALS BOARD**

**221-24 Fisher:** : That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Village of Shell Lake appoints Western Municipal Consulting Ltd. to

manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 216(1) of *The Planning and Development Act, 2007*, the Village of Shell Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

**CARRIED**

#### **SET MEETING DATES**

**222-24 Sulymka:** That the Village of Shell Lake set the dates for Council Meetings for the year 2025 as follows: January 21, February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18 and December 16.

**CARRIED**

#### **APPOINT BUILDING INSPECTOR**

**223-24 Sulymka:** That the administrator contacts Dale Wagner to see if he would be willing to take on Village of Shell Lake as the Building Inspector.

**CARRIED**

#### **BUILDING PERMIT**

- Table Unger Permit

**224-24 Sulymka:** That the meeting be adjourned at 9:01 p.m.

**CARRIED**

---

Mayor

---

Administrator