



Village of Shell Lake

Meeting Minutes

April 15, 2025 – Regular Council Meeting – 06:00 PM

Minutes of the Regular Meeting of the Council held in Council Chambers on Tuesday, April 15, 2025 commencing at 6:00 p.m.

PRESENT	Mayor	Wendy Penner
	Councillors	Al Sulymka
		Greg Ardagh
		Louise Fisher
		Wayne Reddekopp
	Administrator	Tara Bueckert
	Foreman	Jim Mayo

1 Attendee

1. CALL TO ORDER

The meeting was called to order at 5:52 p.m. by Mayor Penner.

2. APPROVAL OF AGENDA:

63-25 Councillor Sulymka

That the agenda for this meeting be amended by adding the following items under 5. Delegations; 7. Correspondence and 9. New Business and Discussion Topics:

5.3 - Garry Nickolat 7:30

5.4 – Kristen Dube will not come to this meeting

7.5 – Chris Lindsay

9.12 – Frozen sewer

CARRIED

3. APPROVAL OF MINUTES:

3.1 Regular Council Meetings

64-25 Councillor Fisher

That the minutes of the regular council meeting of March 18, 2025 be adopted.

CARRIED

3.2 Special Council Meetings

65-25 Councillor Reddekopp

That the minutes of the special council meeting of March 24, 2025 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES:

4.1 Motion to rescind

66-25 Councillor Reddekopp

That I move to rescind the motion 44-25.

CARRIED

1 Attendee arrived at 5:57 p.m.

Mayor Penner abstain from voting.

67-25 Councillor Ardagh

That the Village of Shell Lake Council pays for septic pump outs on the East Side of town in the new subdivision area due to frozen sewer lines.

CARRIED

5. DELEGATION:

5.3 5:58 p.m. to 6:05 p.m. – Delegation: Garry Nickolat

68-25 Councillor Sulymka

That Council allows GN to move camper to Lot 1 Block 15 to be sold.

CARRIED

6. REPORTS:

6.1 Maintenance:

6.2 Administration:

69-25 Councillor Sulymka

That we hire a summer student.

CARRIED

6.3 Bank Reconciliation & 6.4 Financial Report

70-25 Councillor Fisher

That the bank reconciliation and statement of financial activities for the month of March be accepted as presented.

CARRIED

71-25 Councillor Ardagh

That the Income Statement Summary for the month of March be accepted as presented.

CARRIED

6.5 Accounts For Approval

72-25 Councillor Fisher

That the list of accounts totaling \$37,430.48, cheques numbered 190 to 213, EFT payments and online payments be approved.

CARRIED

6.6 Councilor:

5. DELEGATION:

5.2 6:52 p.m. to 7:44 p.m. – Delegation: SGT Parenteau

Attendee left 7:10 p.m.

6.7 Mayor:

73-25 Councillor Sulymka

That we hire Valley Trenching of Hague to investigate at the intersection of 2nd Avenue and dig up a few spots going towards 232 2nd Avenue to see where the line is frozen.

That the cost would be around \$5,000.00.

CARRIED

6.8 Fire Chief:

6.9 Water Test:

74-25 Councillor Ardagh

That the verbal Maintenance, Administrator, Councilor, Mayor, Fire Chief and Water report be filed as presented.

CARRIED

7. CORRESPONDENCE:

75-25 Councillor Reddekopp

That CL can fix his sidewalk located at Lot 2 Block 14.

CARRIED

76-25 Councillor Fisher:

That the following list of correspondence, having been read, now be filed.

1. Correspondence – Consulting support
2. Correspondence - Rental
3. Correspondence – Building and Technical Standards
4. Correspondence – School Mill Rates

CARRIED

8. OLD BUSINESS

8.1 Culverts

8.2 Campground C

8.3 Pine Ridge Cottage

8.4 R. Zawada

77-25 Councillor Ardagh

That the Village of Shell Lake Council will see how much RZ would sell Lot 2 Block 11.

CARRIED

78-25 Councillor Sulymka

That we move to 8.7.

CARRIED

8.7 S. Cornelissen – Hauling his sewer

79-25 Councillor Fisher

That we allow SC to haul his sewer only from Lot 2-7 Block 22 to our lagoon and that we will require an agreement.

CARRIED

9. NEW BUSINESS

9.1 Debit Machine

9.2 Traffic Bylaw

9.3 Lions Hall – Septic pump out

80-25 Councillor Sulymka

That we dig up the sewer line at the Lions Hall to see why the line freezes.

CARRIED

81-25 Councillor Sulymka

That we pay for the sewer pump outs for the Shell Lake Lions Hall.

CARRIED

9.4 Library Appointment

82-25 Councillor Fisher

That the Village of Shell Lake appoints Linda Potts to the Library Board.

CARRIED

9.5 Park Road

83-25 Councillor Sulymka

That the Village of Shell Lake contribute \$42,180 towards asphalt and that the Memorial Lake Regional Park pays the other half and that we hire All Sask Paving to do the work. That the Memorial Lake Regional Park and the Village of Shell Lake do the necessary prep work prior to paving commencing on the road to the park entrance and that the cost of this be shared equally between the village and the park.

CARRIED

9.7 Records Retention and Destruction Schedule Bylaw 1-2025

84-25 Councillor Ardagh

That we give 1st reading to Bylaw 1-2025, the Records Retention and Destruction Schedule Bylaw.

CARRIED

- Second reading to Bylaw 1-2025

85-25 Councillor Reddekopp

That we give 2nd reading to Bylaw 1-2025, the Records Retention and Destruction Schedule Bylaw.

CARRIED

- Approval for Three Readings to Bylaw 1-2025

86-25 Councillor Fisher

That we give 3rd reading to Bylaw 1-2025, the Records Retention and Destruction Schedule Bylaw.

CARRIED

- Third Reading to Bylaw 1-2025

87-25 Councillor Sulymka

That Bylaw No. 1-2025 be read a third time and adopted.

CARRIED

9.8 Kim Fusick

88-25 Councillor Reddekopp

That Village of Shell Lake Council waives \$133.39 of the Municipal portion and \$197.57 of the school portion to correct 2024 taxes due to wrong assessment amount for Lot 11 Block 2.

CARRIED

9.9 Bylaw 2-2025 Council Procedure Bylaw

89-25 Councillor Sulymka

That we give 1st reading to Bylaw 2-2025, to Regulate The Proceedings of Municipal Council and Council's Committees.

CARRIED

- Second reading to Bylaw 2-2025

90-25 Councillor Fisher

That we give 2nd reading to Bylaw 2-2025, to Regulate The Proceedings of Municipal Council and Council's Committees.

CARRIED

- Approval for Three Readings to Bylaw 2-2025

91-25 Councillor Reddekopp

That we give 3rd reading to Bylaw 2-2025, to Regulate The Proceedings of Municipal Council and Council's Committees.

CARRIED

- Third Reading to Bylaw 2-2025
- 92-25 Councillor Sulymka
That Bylaw No. 2-2025 be read a third time and adopted.

CARRIED

9.10 Bylaw 3-2025 Village of Shell Lake Code of Ethics

- 93-25 Councillor Ardagh
That we give 1st reading to Bylaw 3-2025, to Establish a Code of Ethics for Council Members.

CARRIED

- Second reading to Bylaw 3-2025
- 94-25 Councillor Sulymka
That we give 2nd reading to Bylaw 3-2025, to Establish a Code of Ethics for Council Members.

CARRIED

- Approval for Three Readings to Bylaw 3-2025
- 95-25 Councillor Reddekopp
That we give 3rd reading to Bylaw 3-2025, to Establish a Code of Ethics for Council Members.

CARRIED

- Third Reading to Bylaw 3-2025
- 96-25 Councillor Fisher
That Bylaw No. 3-2025 be read a third time and adopted.

CARRIED

9.11 Bylaw 4-2025 Bylaw to sell Village Property

- Table

8.6 Budget

- Discount rates
- 97-25 Councillor Sulymka
That the discounts be changed from 5% to 4% for August and 3% to 2% for September.

CARRIED

- 98-25 Councillor Ardagh
That we approve the proposed 2025 budget as presented.

CARRIED

8.5 Wages

Move to In Camera Session

Administrator Tara Bueckert left Council Chambers at 8:48 p.m.

Move to Out of In Camera Session

Administrator Tara Bueckert returned to Council Chambers at 9:05 p.m.

- 99-25 Councillor Sulymka

That TB receives 2% raise retroactive to March 1st, 2025 and that a review be done in December 2025 with a 1.5 % raise retroactive to March 1st, 2025 and that TB receives 4 weeks holiday and that the hours of operation be changed to Monday to Friday from 8:30 a.m. to 4:30 p.m.

CARRIED

- 100-25 Councillor Ardagh
That this meeting be adjourned at 9:13 p.m.

CARRIED

Mayor

Administrator