



Village of Shell Lake

Meeting Minutes

December 16, 2025 – Regular Council Meeting – 06:30 PM

Minutes of the Regular Meeting of the Council held in Council Chambers on Tuesday, December 16, 2025 commencing at 6:30 p.m.

PRESENT	Mayor	Wendy Penner
	Councillors	Greg Ardagh
		Al Sulymka
		Wayne Reddekopp
		Louise Fisher
	Administrator	Tara Bueckert
	Foreman	Jim Mayo

1 Attendee

1. CALL TO ORDER

The meeting was called to order at 6:24 p.m. by Mayor Penner.

2. APPROVAL OF AGENDA:

283-25 Councillor Ardagh

That the agenda for this meeting be adopted as presented.

CARRIED

3. APPROVAL OF MINUTES:

3.1 Regular Council Meetings

284-25 Councillor Reddekopp

That the minutes of the regular council meeting of November 18, 2025 be adopted with the correction noted for Resolution number 263-25.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES:

5. PRESENTATIONS AND RECOGNITIONS

6. PUBLIC HEARINGS

7. DELEGATION

7.1 6:28 p.m. to 6:32 p.m. – Delegation: Stafan Cornelissen

7.2 6:32 p.m. to 6:34 p.m. – Delegation: Greg Miller

7.3 6:34 p.m. to 6:48 p.m. – Delegation: Kim Fusick and Lorne Councillor Fisher abstain from voting.

285-25 Councillor Ardagh

That the Village of Shell Lake Council refunds KF one (1) base tax for the 2024 and 2025 year for the amount of \$1,700.00.

CARRIED

8. REPORTS

8.1 Maintenance

8.2 Administration:

286-25 Councillor Sulymka

That we purchase the Budget extension from MuniSoft for a cost of \$,1,125.00.

CARRIED

8.2.1 Bank Reconciliation

287-25 Councillor Fisher

That the bank reconciliation for the month of November be accepted as presented.

CARRIED

8.2.2 Financial Report

288-25 Councillor Sulymka

That the Financial Report for the month of November be accepted as presented.

CARRIED

8.2.3 Accounts For Approval

289-25 Councillor Ardagh

That the list of accounts totaling \$58,008.12 cheques numbered 391 to 403, EFT payments and online payments numbered 2025246 to 2025263, be approved.

CARRIED

8.3 Councilor:

8.4 Mayor:

8.5 Fire Chief:

290-25 Councillor Reddekopp

That the verbal Maintenance, Administrator, Councillors, Mayor and Fire Chief reports be filed as presented.

CARRIED

8.6 Water/Sewer Test:

291-25 Councillor Ardagh

That the verbal Water/Sewer reports be filed as presented.

CARRIED

9. CORRESPONDENCE:

9.4 G. Miller

292-25 Councillor Sulymka

That the property located at 312 Simm Street contains a white garage situated in a manner that does not conform to the setback requirements established under the Village of Shell Lake Zoning Bylaw and that Council has reviewed the circumstances surrounding the location of the garage and determined that its continued existence does not pose a risk or interfere with municipal interests and that Council recognizes the garage as a non-conforming structure under the provisions of the Zoning Bylaw. That the Village of Shell Lake hereby permits the white garage located 312 Simm Street to remain in its current location, notwithstanding the setback requirements of the Zoning Bylaw, and recognizes the structure as legally non-conforming.

CARRIED

293-25 Councillor Sulymka

That the following list of correspondence, having been read, now be files:

1. G. Miller

2. Sask. Housing Corporation
3. Saskatchewan Rivers

CARRIED

10. OLD BUSINESS

10.3 V. Decker

294-25 Councillor Sulymka

That VD has to submit a site plan, development permit and building permit by January 31st, 2026 for Lot 2 Block 10 Plan #102049365.

CARRIED

11. NEW BUSINESS

11.1 Curling Rink – Change Orders

295-25 Councillor Reddekopp

That we pay Lake Country Coop the change orders for the curling rink in the amount of \$33,476.75.

CARRIED

11.2 Denis Lafond – File

11.3 SaskPower – Street Light

296-25 Councillor Fisher

That the Administrator sends a letter to JD advising of the cost to install the street light, and further advising that Council will not be proceeding with the installation of the street light.

CARRIED

11.4 Bylaw 10-2025 Repealing Bylaw

11.4.1 First Reading – Bylaw 10-2025

297-25 Councillor Ardagh

That Bylaw 10-2025, being a Bylaw to Repeal Bylaws, be read a first time.

CARRIED

11.4.2 Second Reading – Bylaw 10-2025

298-25 Councillor Sulymka

That Bylaw 10-2025, being a bylaw to Repeal Bylaws, be read a second time.

CARRIED

11.4.3 Approval for Three Readings – Bylaw 10-2025

299-25 Councillor Fisher

That Bylaw 10-2025, being a bylaw to Repeal Bylaws, be given three readings at this meeting.

CARRIED UNANIMOUSLY

11.4.4 Third Reading – Bylaw 10-2025

300-25 Councillor Reddekopp

That Bylaw 10-2025, being a bylaw to Repeal Bylaws, be read a third time and adopted.

CARRIED

11.5 Municipal Revenue Sharing Declaration

301-25 Councillor Sulymka

That the Council of the Village of Shell Lake meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant as listed:

- Submission of the 2025 Public Reporting on Municipal Waterworks to the Ministry of Government Relations:

- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations; and

and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

11.6 Appoint Board of Revision/Development Appeals Board

302-25 Councillor Ardagh

That pursuant to Subsection 220(1) of *The Municipalities Act*, the Village of Shell Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorn, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Village of Shell Lake appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

APPOINT DEVELOPMENT APPEALS BOARD

303-25 Councillor Ardagh

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Village of Shell Lake appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorn, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes,

Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Village of Shell Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

11.7 Appoint Board Committees

304-25 Councillor Sulymka

That the Village of Shell Lake appoints Kathy Feld, Sherry Garand, Dan Feld, Marion Sulymka, Anita Weiers and Kathy Stradeski to the Shell Lake Plant and Décor Committee.

CARRIED

305-25 Councillor Ardagh

That the Village of Shell Lake appoints Anita Weiers, Delray Creary, Eve Trefiak, Jack Klassen, Bernadette Mysko, Jennifer Shynkaruk and Kathy Stradeski to the Shell Lake Museum Board.

CARRIED

306-25 Councillor Reddekopp

That the Village of Shell Lake appoints Sandra Lang, Christine Wollms, Anita Weiers, Linda Potts, Valerie Chaykowki, Donna Prafke and Jennifer Shynkaruk to the Shell Lake Library Board.

CARRIED

307-25 Councillor Fisher

That the Village of Shell Lake appoints Christine Wollms, Donna Prafke and Jim Mayo to the Shell Lake Cemetery Committee.

CARRIED

308-25 Councillor Fisher

That the Village of Shell Lake appoints Wendy Penner as the representative to the Wapiti Regional Library Board.

CARRIED

309-25 Councillor Sulymka

That the Village of Shell Lake appoints Lori Empey, Noreen Reed, Anita Weiers, Lana Chuhaniuk and Diane Klein to the Shell Lake Events Committee.

CARRIED

310-25 Councillor Reddekopp

That the Village of Shell Lake appoints Greg Ardagh, Dennis Simonar, Twila Simonar, Al Sulymka, Noreen Reed, Kim Fusick and Belinda Reddekopp to the Shell Lake Curling Rink Committee.

CARRIED

311-25 Councillor Fisher

That the Village of Shell Lake appoints Dillan Simonar, Greg Ardagh, Monique Lamontagne, Dan Feld, Carol Francoeur, Victoria Parras and Kristen Dube to the Shell Lake Parks and Recreation Committee.

CARRIED

312-25 Councillor Ardagh

That the Village of Shell Lake appoints Donna Strate, Louise Fisher, Monique Lamontagne, Holly Proulx and Sarah Loshet to the Shell Lake Housing Authority Committee.

CARRIED

313-25 Councillor Fisher

That the Village of Shell Lake appoints Scott Strate, John Duncan, Brad Fry, Jake Giesbrecht, Dennis Simonar, Lynn Bricker, Bill McNeilly and Corina Snell to the Memorial Lake Regional Park Board.

CARRIED

11.8 Set Meeting Dates

314-25 Councillor Reddekopp

That the Village of Shell Lake Council Meetings will be set every second Tuesday of each Month.

CARRIED

11.9 Appoint Deputy Mayor

315-25 Councillor Reddekopp

That Councilor Al Sulymka be appointed as the Deputy Mayor.

CARRIED

11.0 Appoint Legal Advisor

316-25 Councillor Sulymka

That the Village of Shell Lake appoints Parchomchuk Sherdahl Hunter as the legal advisor.

CARRIED

11.11 Appoint Fire Protection

317-25 Councillor Reddekopp

That the Regional Fire Department #2 oversee the Village of Shell Lake and that Councilor Greg Ardagh is the Fire Chief for the department.

CARRIED

11.12 Public Works

318-25 Councillor Sulymka

That Councilor Greg Ardagh and Councilor Wayne Reddekopp be appointed to oversee the Public Works.

CARRIED

11.13 Wages

Attendee left at 8:49 p.m.

Administrator and Maintenance Personal left room at 8:49 p.m.

Council went in camera at 8:49 p.m.

Council came out of camera at 9:07 p.m.

12. ADJOURNMENT

319-25 Councillor Sulymka
That this meeting be adjourned at 9:14 p.m.

CARRIED

Mayor

Administrator