VILLAGE OF SHELL LAKE
REGULAR COUNCIL MEETING OF JULY 20, 2026

The Regular Meeting of Council of the Village of Shell Lake was held in the Council Chambers on Monday, July 20, 2026, commencing at 6:00 p.m.

PRESENT	Mayor	Wendy Penner
	Councillors	Greg Ardagh
		Al Sulymka
		Louise Fisher
	CAO	Tammy MacSymetz
	Foreman	Jim Mayo
	Attendee	Gary Nickolat – joined at 5:55pm

1. CALL TO ORDER

The meeting was called to order at 5:50 by Mayor Penner

2. APPROVAL OF AGENDA

156.26 Councillor Fisher
That the agenda be approved as presented.

CARRIED

3. APPROVAL OF MINUTES

Regular Meeting – June 10, 2026

157.26 Councillor Sulymka
That the minutes of the Regular Council Meeting of June 10, 2026 be adopted.

CARRIED

Special Meeting – June 22, 2026

158.26 Councillor Ardagh
That the minutes of the Special Council Meeting of June 22, 2026 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS AND RECOGNITIONS

159.26 Councillor Sulymka
That a plaque be ordered from Listowel Trophies(Saskatoon) for outgoing Councillor Wayne Reddekopp.

CARRIED

MP

6. PUBLIC HEARINGS

7. DELEGATIONS

Gary Nickolat – update on property issues-joined meeting at 5:55pm and left the meeting at 6:20pm.

BREAK FOR RECESS- 6:20PM-6:25PM

8. REPORTS:

MAINTENANCE

160.26 Councillor Ardagh

That CAO is to request quotes for road gravel, after decision is made on quantity needed, with a request for delivery within 2 weeks.

CARRIED

161.26 Councillor Sulymka

That additional asphalt be ordered as needed.

CARRIED

ADMINISTRATION- Verbal

BANK RECONCILIATION

162.26 Councillor Fisher

That the Bank Reconciliation for May be approved as presented

CARRIED

FINANCIAL STATEMENT

163.26 Councillor Fisher

That the Financial Statement for the month of June be accepted as presented.

CARRIED

APPROVAL OF ACCOUNTS

164.26 Councillor Sulymka

That the list of accounts totaling $26815.88 cheques numbered 582-592 and EFT payments and online payments number 2026-100-14-15 totaling $3560.23 be approved.

CARRIED

COUNCILLORS-Verbal

MAYOR -Verbal

FIRE CHIEF

WATER/SEWER TESTING REPORT

165.26 Councillor Ardagh

That the water and sewer testing report for June be accepted as presented.

CARRIED

9. CORRESPONDENCE

Memorial Lake Regional Park AGM
Wayne Reddekopp official resignation
Kelly Hoare – Mentor report
Aurora Skies – regarding sewer issue on Carl Erickson
RCMP Community Policing Report

166.26 Councillor Sulymka

That the correspondence be filed.

CARRIED

MP

10. OLD BUSINESS:

Fence Permit L 14 B15 Parcel 85B16316-JB fence
Abstained from the vote - Councillor-Ardagh
167.26 Councillor Sulymka
That the permit application for the fence to be built at L14,BL15 Parcel 85B16316 be denied. The dimensions as presented do not meet the Building Bylaw for fences.
CARRIED

Lutz - Village Lot Deposit
168.26 Councillor Ardagh
That due to purchasing at residence in the Village. That the $500 deposit made for the purchase of a lot be applied towards Lutz's current property taxes of the residence at Lot 3 BLK 11, Parcel 102386112.
CARRIED

Lot 1 Block 14 P BT4617 – Memorial Drive re yard clean up
169.26 Councillor Ardagh
That this be tabled until further inspection of the property.
CARRIED

Bulk Fuel Tanks
170.26 Councillor Sulymka
That this be tabled until Council has time to further review information received
CARRIED

11. NEW BUSINESS & DISCUSSION TOPICS:

Lagoon usage/subdivision of lot – Brian Drackett
171.26 Councillor Ardagh
That approval is given to Brian Drackett for the usage of the Village lagoon as required for subdivision of one lot at Angus Estates.
CARRIED

Lagoon usage - Rays Trenching requesting to dump 9000 gallons/week

172.26 Councillor Sulymka
That Rays Trenching be approved to use lagoon for up to 9000 gallons/week. That a new updated 1-year agreement with a tracking form of volume's of sewage being dumped, must be signed.
CARRIED

Lagoon usage – Fur Lake Veteran's Retreat – 1400 gallon
173.26 Councillor Fisher
That a lagoon usage agreement be made with Morris Sanitation, not the Village. That a letter be sent to the Fur Lake Veteran's Retreat in that regard.
CARRIED

Garbage
174.26 Councillor Ardagh
That all garbage must be in a plastic bag and placed in a closed sealed garbage container.
CARRIED

L4 B11 Parcel 102386112 – Top Soil
175.26 Councillor Fisher
That the resident be informed that the top soil is to be used to level village property
CARRIED

MP

Munisoft Accounts Receivable Module
176.26 Councillor Fisher
That the Accounts Receivable module program be purchased from Munisoft at the monthly rate of $32.83/month for a total cost of $3,000.

CARRIED

Consolidation of Lots
177.26 Councillor Ardagh
TABLED for further information. That Danny, Casa Boldt be contacted in regards to Subdivision applications to consolidate lots.

CARRIED

12. IN CAMERA:

178.26 Councillor Fisher
That Council move to in camera at 8:15pm.

CARRIED

179.26 Councillor Ardagh
That Council move out of camera at 8:35pm.

CARRIED

13. NEW BUSINESS CONTINUED

14. ADJOURNMENT

180.26 Councillor Sulymka
That this meeting be adjourned at 8:35pm.

CARRIED

MAYOR
Wendy Penner

ACTING CHIEF ADMINISTRATIVE OFFICER
Tammy MacSymetz

Village of Shell Lake
Bank Reconciliation - Summary

Credit Union
For Statement Date 2026-05-31

110-110-120 - Cash - Bank - Chequing

Previous GL Balance (2026-04-30):		**-29,245.98**
Debits:		14,771.11
Credits:		-27,075.15
GL Balance to 2026-05-31:		**-41,550.02**
Service Charge:		0.00
Interest Revenue:		0.00
Subtotal:		**-41,550.02**
Future-dated Cleared Deposits:		4,000.00
Adjusted Book Balance		**-37,550.02**
Previous Statement Balance (2026-04-30):		**-2,684.45**
Transactions in statement period:		-26,517.57
Bank Statement Balance:		**-29,202.02**
Deposits in Transit:	12.21	
Outstanding Payments:	-8,360.21	
Total Uncleared:	**-8,348.00**	**-8,348.00**
Adjusted Bank Balance		**-37,550.02**

Notes

WP

Village of Shell Lake

01Statement of Financial Activities - Summary

Printed: 2026-07-13 10:24:26 AM

End date: 2026-06-30 Start Date: 2026-06-01

	Current	Year to Date	Budget	Variance (Bud	Variance % (To
Revenue					
Taxation	279,230.45	279,230.45	240,410.00	38,820.45	3.04
Fees and Charges	47,950.40	47,950.40	88,260.00	-40,309.60	-1,155.65
Maintenance and Development	0.00	0.00	0.00	0.00	0.00
Utility Revenue	47,760.00	47,760.00	74,000.00	-26,240.00	-188.75
Grants	0.00	0.00	75,730.00	-75,730.00	-300.00
Grants in Lieu	0.00	0.00	20,165.00	-20,165.00	-200.00
Capital Asset Proceeds	0.00	0.00	50,000.00	-50,000.00	-100.00
Land Sales - Gain	0.00	0.00	0.00	0.00	0.00
Investment & Commissions	0.00	0.00	11,260.00	-11,260.00	-100.00
Other Revenue	0.00	0.00	900.00	-900.00	-100.00
Total Revenue:	**374,940.85**	**374,940.85**	**560,725.00**	**-185,784.15**	**16.15**
Expenditures					
General Government Services	37,316.49	37,316.49	189,720.00	152,403.51	2,679.98
Protective Services	890.00	890.00	21,395.00	20,505.00	586.29
Transportation Services	7,677.11	7,677.11	155,400.00	147,722.89	2,554.85
Environmental Health Services	4,077.50	4,077.50	17,000.00	12,922.50	121.25
Public Health and Welfare	0.00	0.00	0.00	0.00	0.00
Planning and Development Services	9,404.95	9,404.95	45,000.00	35,595.05	79.24
Recreation and Cultural Services	3,096.56	3,096.56	16,815.00	13,718.44	789.04
Utility Expenses	34,196.92	34,196.92	113,800.00	79,603.08	1,830.75
Total Expenditures:	**96,659.53**	**96,659.53**	**559,130.00**	**462,470.47**	**80.33**
Change in Net-Financial Assets					
Total Revenues:	374,940.85	374,940.85	560,725.00	-185,784.15	-2,141.36
Total Expenditures:	96,659.53	96,659.53	559,130.00	462,470.47	8,641.40
Change in Net Financial Assets	278,281.32	278,281.32	1,595.00	-648,254.62	-10,782.76
Change in Non-Financial Assets	0.00	0.00	0.00	0.00	0.00
Change in Net Assets	278,281.32	278,281.32	1,595.00	-648,254.62	-10,782.76
Transfer to Reserves	0.00	0.00	-1,595.00	-1,595.00	-100.00
Transfer from Reserves	0.00	0.00	0.00	0.00	0.00
Change in Surplus	278,281.32	278,281.32	0.00	-649,849.62	-10,882.76

Certified correct and in accordance with the records. Presented to Council on ______________________
(Date)

______________________ Acting CAO - Tammy MacSymetz

Wendy
______________________ Mayor - Wendy Penner

Village of Shell Lake
List of Accounts for Approval
Batch: 2026-00056 to 2026-00061

Date Printed
2026-07-20 1:33 PM

Bank Code - CHQ - Chequing Account

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
582	**2026-07-14**	**ASL Paving LTD**			
		12602-13505	high perf cold mix	3,187.44	3,187.44
583	**2026-07-14**	**Used for payroll**			
		July 15 2026	July 15 2026 payroll	1,724.11	1,724.11
584	**2026-07-14**	**MacSymetz, Tammy**			
		July 2026	reimburse-expenses	1,269.80	
		July 15 2026	July 15 pay period	2,252.25	3,522.05
585	**2026-07-14**	**Martodam Motors (1983) LTD**			
		CI24962	parts	14.55	14.55
586	**2026-07-14**	**Shell Lake Market**			
		June 30 2026	cleaning supplies	32.07	32.07
587	**2026-07-14**	**SUMA**			
		INV-000108116	council registration-regional meetir	55.50	55.50
588	**2026-07-14**	**Theoron Sanders**			
		July 15 2026	July 15 2026 Payroll	1,403.59	1,403.59
589	**2026-07-20**	**ASL Paving LTD**			
		12615-18032	cold mix	8,720.85	8,720.85
590	**2026-07-20**	**GlenMor Equipment**			
		42704	parts	248.35	248.35
591	**2026-07-20**	**Jackfish Creek Boring Ltd.**			
		26091	hyrdovac	2,594.63	2,594.63
592	**2026-07-20**	**Gory's Excavating & Trenching**			
		104172	excavating re sewer issue	5,312.74	5,312.74
				Total Computer Cheque:	26,815.88

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
2026-100-14	**2026-07-08**	**Innovation CU - VISA**			
		3531555	lab testing	23.00	
		3532920	lab testing - water	23.00	46.00
2026-100-15	**2026-07-08**	**Sask. Finance**			
		June 2026	June EPT Return	3,514.23	3,514.23
				Total Other:	3,560.23

Total CHQ:	30,376.11

Certified Correct This July 20, 2026

Wendy

Mayor - Wendy Penner

Acting CAO - Tammy MacSymetz

MP

AERATION SYSTEM MAINTENANCE LOG SHEET

OPERATOR: Jim Mayo MONTH: June 2021

DATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
DAILY																															
Record Pressure (PSI)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Excessive Noise (Y/N)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	
Check Connectors	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Relief Valves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Building Temp.	33	26	26	26	27	25	28	26	28	29	25	24	28	35	25	30	24	23	22	26	27	27	26	26	27	29	28	31	31	31	
Check Aeration Pattern	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Water Surface	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Recirculation Pump	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Baffles/Dikes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check for Rodents	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
WEEKLY																															
Filters Cleaned /Checked	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Oil Level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Grease Fittings	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Check Drive Belt	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Inspect Check Valves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Groundskeeping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Dissolved Oxygen																															
cell #1																															
cell #2																															
cell #3																															
BOD																															
Inlet																															
Outlet																															
TSS																															
Inlet																															
Outlet																															
MONTHLY																															
Change Oil																															
Change Grease																															
Air Purge Diffusers																															
DIFFUSER PURGING																															
Pressure Before																															
Pressure After																															

COMMENTS

MP

Example: Groundwater

Water Treatment Plant - Monthly Report

Date: June 2026

Jim Mayo

Stock Solution Strength: ____________________

Well Pumping Rate: ____________________

__________ Cl2 to ____________ to ________ Gal. Of Water

__________ Powder KMn04 to ____________ Gal. Of Water

	Date	Water Meter Reading		Cl2 Sol. Used ( )	KMn04 Used ( )	Cl2 Residual Testing (mg/L)		Fe	Mn	Turbidity		Comments	
		Meter Reading	Treated Water			Free Cl2	Total Cl2	mg/L	mg/L	NTU	Location	See Explanation	
Jm	June1	99496	185	6.9		1.75	2.00	3.50		0.28			7:30
Jm	June2	99695	199	6.8		1.60	2.12	3.50		0.32			6:30
Jm	June3	100087	392	6.7		1.68	1.90	3.00		0.37	Added 3.5 CHL/H2O		6:30
Jm	June4	100439	352	20.7		2.17	2.20	3.00		0.20			6:30
Jm	June5	100624	185	20.5		1.97	2.20	3.00		0.25			6:30
Jm	June6	100833	209	20.4		1.16	1.95	3.00		0.24			8:00
Jm	June7	101072	239	20.3		1.23	2.60	3.00		0.26			8:00
Jm	June8	101304	232	20.0		0.80	2.03	3.00		0.26			6:30
Jm	June9	101519	215	19.7		0.75	2.20	3.50		0.28			6:30
Jm	June10	101790	271	19.4		0.95	2.15	4.00		0.30			6:30
Jm	June11	102148	358	19.3		0.75	2.20	4.00		0.35			7:00
Jm	June12	102431	283	19.2		0.75	2.20	4.25		0.34			6:30
[illegible]	June13	102740	209	18		2.20	2.20	4.25		0.40			7:30
[illegible]	June14	103127	603	17.8		2.20	2.20	4.25		0.41			11:30
Jm	June15	103371	244	17.8		2.11	2.20	4.25		0.24			6:30
Jm	June16	103638	267	17.6		0.96	2.20	4.25		0.36			6:30
Jm	June17	103993	355	17.4		0.89	2.20	4.50		0.34			6:30
Jm	June18	104350	357	16.9		0.88	2.20	5.00		0.28			6:30
Jm	June19	104574	224	16.5		0.90	2.20	5.25		0.30			6:30
Jm	June20	104784	210	16.2		1.05	2.20	5.50		0.28			6:30
Jm	June21	105024	240	16.0		0.90	2.20	5.50		0.42			7:00
Jm	June22	105246	222	15.7		0.65	2.20	6.00		0.36			6:30
Jm	June23	105449	203	15.2		0.95	2.20	6.00		0.23			6:30
Jm	June24	105652	203	14.7		0.90	2.20	6.00		0.34			6:30
Jm	June25	105957	305	14.6		0.86	2.20	6.00		0.40			6:30
Jm	June26	106315	358	14.1		0.81	2.20	6.50		0.38			6:30
[illegible]	June27	106708	393	13.9		1.77	1.91	6.50		0.40			8:30
[illegible]	June28	106961	253	12.8		0.85	1.31	6.50		0.38			8:00
Jm	June29	107321	360	12.5		0.75	2.20	6.50		0.41			6:30
Jm	June30	107642	321	12.4		0.86	2.20	6.50		0.34			6:30
Jm	~~July1~~	~~108004~~	~~362~~	~~12.3~~		~~0.75~~	~~2.20~~	~~6.50~~		~~0.26~~			~~8:00~~

MP